

Bedford Road Lower School
Charging and Remissions Policy Nov 2015
(Reviewed Annually – Autumn)

Issues	Policy
Residential courses in school time	<p>Parents are required to meet the full cost of the residential visit, except children with statements and children eligible for free school meals, where the cost may be supported from the School Fund account or from Pupil Premium by prior agreement with the Head Teacher.</p> <p>If the income for each activity does not meet the overall cost, such activities may have to be cancelled.</p>
Activities outside school hours	<p>Parents are required to meet the full cost, except children with statements and children eligible for free school meals, where the cost may be supported from the School Fund account or from Pupil Premium, by prior agreement with the Head Teacher.</p> <p>If the income for each activity does not meet the overall cost, such activities may have to be cancelled.</p> <p>A scale of charges for Before and After school club is available on request.</p> <p>Children who are late being picked up at the end of the school day may be taken to the Before and After School club – Charges will then apply.</p>
Individual Instrumental Music Tuition	<p>Where the school provides an ‘outside’ tutor, parents will be charged for the tuition. ‘Outside’ tuition fees may be reduced where parents receive a free school meals entitlement or if a child has a statement.</p>
Ingredients/materials for practical subjects	<p>Parents are encouraged to provide materials for practical subjects, but no child will be disadvantaged because of parents’ inability/reluctance to pay. Where necessary, school will pay the cost of this.</p>
Lost school equipment, books, etc	<p>Parents may be requested to replace school equipment, books, etc. which have been lost by their child.</p>
Breakages and damages to school buildings, furniture or property	<p>Willful damage to school buildings or property by a pupil may be charged to parents by the school.</p>

Signed by Chair of Finance and Personnel Committee

On behalf of the Governing Body of Bedford Road Lower School

Date: